

St. Francis Xavier School
234 Pleasant St
South Weymouth, MA 02190
781-335-6868

June 1, 2010

Re: Medications and authorization forms

Dear Parents,

In order to administer any medication at school the State of Massachusetts requires that the school have a physician order on file in the school building. This applies to both prescription and non-prescription medication.

Please have the medication authorization form completed by your child's physician and return it to school along with the medication. If the healthcare provider uses their own form, that is also acceptable. Parents should complete the parent authorization portion.

All prescription medications should have pharmacy labels stating the student's name, date of the order, instructions, and expiration date. All over the counter medications should have the student's name on the packaging and instructions for use.

The forms and medications must be renewed each year. Please return the forms and medication to school on the first day of school in September.

Every effort should be made to administer routine medications at home.

If you have any questions, please feel free to contact the school. Have a fun, safe, and healthy summer!

Elisabeth Stieb RN
Sr. Teresa Vesey, Principal